

MEETING TITLE: CHILD CARE COORDINATING COMMITTEE STEERING COMMITTEE

DATE: February 9, 2004

MEMBER ATTENDEES: Agda Burchard, Chair, Robbin Dunn, co-chair; Robin Boehler, Jean Bombardier, Sherrie Cowan, Barb Giachetti (via phone), Deanna Houck, Glenna Olson, Deb Williams-Appleton, Lynne Shanafelt, Elizabeth Bonbright Thompson, Pat Dickason, staff (for Frances Jorden).

ISSUES	DISCUSSION	DECISIONS	FOR ACTION
Approve Minutes from November, December, January	Robin Boehler, Glenna Olson, Jean Bombardier, Deanna Houck correct spellings. Deanna Houck omitted in November, did attend the November meeting.	Minutes approved as <u>corrected</u> .	
CCCC Policies, Procedures, Background Document	The travel procedures policy and the conflict of interest policy documents should be distributed to all CCCC members. Once that is done, all CCCC members will need to sign the <i>Conflict of Interest Policy</i> and return to CCCC staff.		All members should sign and return the <i>Conflict of Interest Policy</i> to Frances Jorden, CCCC Staff.
Membership	<p>General discussion held regarding continued recruiting for CCCC membership. Some members thought the re-visioning work precluded recruiting for CCCC memberships as mandated by statute. Persons involved with the re-visioning process explained that process did not preclude continual recruiting for CCCC members; there is <u>no</u> interest in asking for changes in the CCCC statute.</p> <p>Nancy Gerber, At-Large member, sent the Chair E-mail withdrawing her application to renew her CCCC membership. Ms. Gerber believed the CCCC re-visioning work would not allow her to continue as a CCCC member. Ms. Gerber also is withdrawing from participation in the Career Development subcommittee. She expressed concern about the impact of the pending family child care home WAC revision which limits provider absences. In addition, Ms. Gerber expressed concern about the financial impact providers must absorb in order to attend CCCC meetings, specifically the lack of funding to pay for a substitute. Members expressed concern about these issues (WAC revision and lack of funding for substitutes) as they negatively impact engaging providers in CCCC full committee and sub-committee work.</p> <p>Ruvine Jimenez application for membership was reviewed. She will be filling Judith Gidley's unexpired term. Her application for membership was approved.</p> <p>Current CCCC agency vacancies include Dept. of Personnel and Labor and Industries slots. Stakeholder vacancies are At-Large, Labor, Higher Education, Tribal, Parent (subsidized), Family Child Care Home Provider.</p>	Moved, seconded, carried: Terms for the positions of ECE Expert and Local Government were extended until 6/30/04.	

Re-Visioning Discussion	<p>Robin Boehler presented the revised CCCC <i>Vision, Purpose, Goal Areas, Preamble</i> statement. This statement is based on the work of “Group 1”, as refined by feedback from the 2004 CCCC Annual Meeting. The Systems Subcommittee reviewed and considered all the feedback obtained at the Annual Meeting. Each comment was categorized as 1) accepted; 2) discussed at more length; or 3) rejected. The comments were then regrouped and the statement was rewritten.</p> <p>The Steering Committee reviewed and revised this document (copy attached). “Group 2” will review the revised document at the “Group 2” meeting on February 27th. “Group 2” includes persons Marsha Frazier interviewed who are external to CCCC but have perspectives on how CCCC operates and is perceived. The February 27th morning session is designed to obtain statewide perspectives, while the afternoon session is designed to obtain local perspectives. Participants will be asked to respond to the CCCC <i>Vision, Purpose, Goal Areas, Preamble</i> document. They will be asked to suggest strategies for local involvement, obtaining geographic diversity, who should be involved with CCCC work. “Group 2” will be provided with a copy of the pertinent statutes, an agenda for the day, and an explanation of why they are being invited to attend the gathering. Invitations are being distributed.</p> <p>The feedback from “Group 2” will be integrated into the document, which will go back to Groups 1 or systems subcommittee for review. Group 1 and Systems Subcommittee may work on suggested revisions to CCCC infrastructure. Systems Subcommittee will then present the final document to CCCC for adoption.</p> <p>Detailed <i>Goal Area</i> definitions may be left to the groups working on those areas, with approval by the full CCCC. Discussion focused on potential CCCC infrastructure changes, and the desire to incorporate current subcommittee member expertise.</p>		
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Annual Report	<p>The Annual Report was distributed at the December meeting with Legislative staffers, along with the cover letter outlining CCCC accomplishments. The report, the cover letter and the Working Connections <i>Policy Options Paper</i> was sent to each member of the Legislature. References are made to the Annual Report as CCCC members testify at hearings and talk with the press. The Association of School Principals is interested in the Annual Report. Elizabeth Bonbright Thompson will be taking copies of the Annual Report to the NACCRRA meeting in Washington, D.C. and Robbin Dunn distributed the Report to Senator Cantwell's staff. The Annual Report and the <i>Policy Options Paper</i> are now posted to the web-site.</p> <p>Discussion focused on the <i>Policy Options Paper</i>, and its policy recommendations. Recommendation #2 may be difficult to implement since authorizing workers are located within the Community Services Division, not DCCCEL.</p>		Jean Bombardier and Agda Burchard will draft a letter to Economic Services Administration Assistant Secretary Deb Bingaman requesting a meeting to discuss this recommendation.
Future Meeting Agendas	<p>March: Subsidy Issues: Lower Subsidy Utilization (Actuals lower than Forecasts)</p> <p>Panel Presentation: Jean Bombardier moderates, panel members to include Rachael Langen, Provider, Parent, Resource and Referral, Head Start Perspectives (John Bancroft).</p> <p>April Steering Committee: Review 2003 Accomplishments</p>		
	Reminder: Staff will need to update CCCC Budget Template monthly, and present at Steering Committee meetings.		
	Meeting adjourned at 12:10 pm.		